

Facilities Steering Forum Meeting Minutes, October 6, 2010

Attendees:

Greer Fischer	Bobbie Goodman	Barbara Sweet
Anthony Crandall	Christine Jones	John Vanderlee
George Treadwell	Barbara Marrine	Jessica Wheeler
Luis Rodriguez	Carole Pickering	Ann Fadgen
Vincent Arata	David Ray	

1. Dr. Greer Fischer opened the meeting at 5:05 p.m. She thanked all for coming and noted that most of those present had also attended the last public input session on the Haviland Bus Loop held during the Board of Education's September 30th meeting. She noted that the report from that meeting was included in the handouts for this FSF meeting.

For those who had not attended that session, Greer noted that it appears that Design 16 (see attachment) has garnered the most support. Using the mock-up and the PowerPoint of the design, Greer described the layout, and with the assistance of George Treadwell, Director of Transportation, identified the parking, safety and other aspects. Greer reminded the group that Design 16 also allows for possible future modifications that might add alternate access and/or entrance onto Route 9G or a roadway behind Haviland. Greer also noted that, in response to the September 15th FSF meeting, architect Bill Wisbauer had added landscaping to both the roadside (to provide a visual block of the faculty parking area from neighbors) and to the island (to help prevent students from crossing through the middle of the loop). The landscaping additions did not increase the costs, so Design 16 remains within the budget for the project.

Greer reminded the group that, as announced at the September 15th FSF meeting, the local environmental organization Clearwater is looking for partners for green infrastructure project grants. Though there is no money attached to these grants, Clearwater's experts will analyze the District's designs to assist in coming up with a "green infrastructure plan" for the loop.

David Ray asked if there were still plans to place landscaping in front of the original building. There had been some concerns expressed about this, as well as a request to make any additional landscaping historically accurate. Greer indicated that such landscaping was outside the scope of the plan for the bus loop.

Christine Jones asked about the ventilation pipes that may or may not be needed, and whether the design proposed to remove such unwelcome sights on the front lawn. Greer said that removal, if appropriate, would be accomplished through the District's operating budget. Carole Pickering noted that there had been four (4) unattractive trees that had been planted near the curved drive, and that no one noticed or inquired when the District cut two (2) of those down several years ago.

John Vanderlee indicated that the historic building now looks very good with the restoration work that has been done. This makes the addition look even more out of

place. He asked if the plan included landscaping to mask the front of the addition. Both Greer and George said that adding landscaping to that area might make it more difficult to monitor and manage the student traffic into and around the loop.

Christine Jones asked if the design allowed for ample bus parking for the future. Luis Rodriguez said that there was still room for some expansion without detracting from the design. George said that the architect had attempted a design that would allow for as many as thirty (30) busses, but that Design 16 allowed for twenty-seven (27), which is what the District requires to transport the school's current enrollment.

John Vanderlee said that many had hoped for a road, and Anthony Crandall, Director of Facilities & Operations, noted that this design is the most adaptable of those that had been developed. David Ray added that it stays away from the playing fields.

George indicated that Design 16, while not perfect, is a huge improvement over the present bus loop layout. Having the busses all parked side-by-side would be ideal, but this design achieves a much safer loop while not interfering with either the historic front lawn or either of the nearby septic fields.

Christine Jones asked how the District planned to prevent students from crossing into the loop. Greer said that there were sufficient staff to monitor the students, particularly with the safer layout, and that the predictability of the location for the majority of busses will also improve the dismissal process. Presently, both the layout and the unpredictability of where a given bus will be parked on any day contribute to the safety and management issues.

Christine Jones also asked about the contractual issue with staff staying through the end of dismissal. George indicated that the dismissal timing was very close to the contractual limit presently. Christine suggested negotiating to add an additional five (5) minutes to the contractual day. Greer said that with the improved process, there would be sufficient employees who could cover the dismissal process without interfering with any contractual issues.

Christine Jones indicated that, with all of her questions answered, she favored Design 16.

Greer said that the FSF is scheduled to present its recommendation for the final design for the bus loop to the Board of Education at its meeting on October 28th. She thanked everyone involved for their collaboration with the process. The feedback provided to the District was excellent, and the community members who became involved added to the issues that were recognized and resolved, providing an insight that might not have been a part of the process otherwise.

2. Greer said that the order of the agenda was going to be modified to accommodate Anthony Crandall, who had to leave the meeting early. Therefore, the next items addressed would be the updates for the District Renovation and Improvement Plan (DRIP) and the Capital Improvement Plan (CAP) documents (from the Master Facilities Plan II).

Anthony introduced the updated DRIP document, and noted that this represents projects that are done by District staff within the operating budget. Most of the projects on the original DRIP from June 2009 were completed within or ahead of schedule, including some that were planned for the 2010-11 year that had been finished this summer.

The CAP has not yet been updated. The District is required to report to the state on the status of its facilities through a report called the Building Condition Survey (BCS). The BCS is filed every five years, and the District is required to file its five-year updated report in January 2011. NYS SED reviews the BCS when it is considering approval for requested capital projects, comparing the status of certain items and sometimes questioning the District's rationale for one project when another infrastructure issue may appear to be a higher priority. Bill Wisbauer is working on the BCS now, and he is scheduled to have it completed in November. Anthony indicated that the final BCS would be compared with the projects included in the CAP, and any changes would be made after that review was completed. The FSF would then be able to review the modified CAP.

Christine Jones asked if the District was on schedule with the replacement of the North Park Elementary School bridge and the Haviland bus loop. Greer said yes, and Anthony added that the preliminary work concerning the bridge, such as soil borings, was already underway. Christine also asked if the money for those two projects had been borrowed already, and Anthony said that the projects had not yet been bonded.

Carole Pickering said that the DRIP was a good working document, but that there were at least two completed projects that did not appear in it: the upgrade of the guidance suite at FDR High School and the construction of the Technology suite at the District Office. These should be added to demonstrate what had been accomplished.

Barbara Sweet asked about the status of the District's water and sewer access. Anthony said that such projects were beyond the scope of the DRIP, and upgrades to such access, if needed, would have to be dealt with within the CAP because of their scope.

Anthony said that the DRIP is developed in collaboration with the F&O department and the District's principals and directors, and represents requests for smaller scale enhancements to the buildings. Some of the principals had not requested any new operating budget projects because their schools had gotten substantial work through the Phase 2A capital projects that have been or will soon be completed.

Carole Pickering thanked Anthony for all of his department's work. She added that with the completion of the roof repairs and replacements it must be nice not to get complaints about leaky roofs. John Vanderlee said that his wife, Nancy, a District music teacher, has not had to move a piano this year in the two schools where she works, and Barbara Marrine said that the guidance suite looks beautiful. Anthony reminded everyone that the DRIP has to maintain a balance between the requests and the availability of funds in the operating budget.

John Vanderlee indicated that, having spent considerable time in the auditorium at FDR High School this summer, he would like to see if the District can afford to air condition

that space. The auditorium gets a lot of use by the school and outside groups, and the air conditioning would make it more comfortable for all. He had asked some local engineers concerning the types of AC units that might be required, and they had indicated that two (2) 7.5-ton air conditioning units, at an estimated cost of \$2 million, might be sufficient handle the space. Anthony said that, while he agrees with the intent, that members of the community would need to advocate for such an upgrade. Both Anthony and Luis questioned the estimate provided, and indicated that the District's costs would be substantially higher.

Discussion continued, including the high school roof's capacity to hold large AC units and what other additional spaces might benefit from air conditioning. Greer said that the FSF could include this in the discussion for development of the next capital project that presently includes District boilers and athletic fields, and agreed to place further discussion on a future agenda.

3. Greer asked the group to review the 2010-11 goals drafted on June 2nd. She reported on two additional projects that the District is discussing.

The first project is being required by the Department of Environmental Conservation. The District will be required to replace its current fuel storage tanks over the course of the next two years. The current tanks, which carry approval by SED, do not have secondary storage capacity, required to be 100% of the primary tank's capacity, nor are there built-in protections against any spills or leaks impacting the surrounding area. While approved by SED when installed, they are out of compliance under DEC regulations. DEC enforcement had been lax, but due to an influx of federal funds, it is now cracking down on these types of violations. The District's plans for replacing and/or repairing any of its tanks must be accelerated.

Christine Jones asked if the BCS was also covering issues surrounding the tanks. Anthony said that the issues surround only tanks of 9,000 gallons or more. Smaller tanks, such as the 8,000 gallon tank at Hyde Park Elementary, were okay. The tanks themselves are legal, but the installations are not because of the secondary containment and protections. The tanks are 15 years old, but the installations should have lasted the District 25 years. The District has incurred no civil penalties as yet, but could be liable for fines up to \$37,000 per day if a plan is not put into place to resolve the issues. The FSF will receive additional information after the administration finishes briefing the Board of Education.

Greer also indicated that the District had received a letter from Aileen Rohr of the Hyde Park Visual Environment Committee (HPVEC) with regard to its plans for upgrading and updating the schools' signage. The Committee has expressed the need for the District's compliance with the Town's sign ordinances. The signage issue had been presented to the FSF last year but no decisions had been made. When the FSF addresses the issue again, members of the HPVEC will be invited to participate in that discussion.

Greer suggested that both the fuel tank project and the signage should be added to the FSF's 2010-11 goals.

Barbara Sweet also asked that the FSF add a review of the District's sewer/septic systems and fresh water supply systems to the goals for the coming year. There may be an opportunity for schools to link to the Route 9G water line to replace wells as a source.

Christine Jones asked if the District used natural gas as a fuel source, since gas costs are lower than fuel oil. Luis Rodriguez said that SED requires that boilers have dual-fuel capacity so that the District can use either.

Luis added that, with the completion of the BCS, Tetra Tech would be grading the buildings. Projects identified within the BCS could be added or re-prioritized within the CAP. The CAP could also include the proposal for air conditioning, and the wells and sewer/septic could be added to the site work section where appropriate.

4. Prior to adjournment, David Ray announced to the group that, as the representative to the FSF from the Hyde Park Historical Society, he was asked to formally announce that the Historical Society goes on record in support of Design 16 for the Haviland bus loop.

Greer indicated that the updated FSF goals would be on the agenda for the November 3 FSF meeting.

5. The meeting was adjourned at 6:10 p.m.

Respectfully submitted,

/s/
Ann S. Fadgen

Attachments: Oct. 6 FSF agenda
Superintendent's report from Sept. 30 Board of Education Public Input on
HMS Bus Loop
Design 16 schematic drawing
Draft Goals from June 2 FSF
Updated DRIP (9/2010)

**Hyde Park Central School District
Facilities Steering Forum
Wednesday, October 6, 2010
5:00 – 6:30 p.m.**

Any district community member is welcome!

AGENDA

- ✓ **Review and Recommendation to Board of Education**
 - **Haviland Middle School Bus Loop**
- ✓ **Review 2010-2011 FSF Goals**
- ✓ **Review status of CAP and DRIP**

Next FSF Meeting Dates

Wednesday, November 3, 2010

Wednesday, December 1, 2010

Wednesday, January 5, 2011

All meetings are 5:00 p.m. – 6:30 p.m.

Meetings are held in the District Office Conference Room
11 Boice Road, Hyde Park

MEMO

TO: Sharon Matyas, President
Members, Board of Education

FROM: Greer F. Fischer, Ed.D.

C: Members of the Facilities Steering Forum & Project Team

RE: **Report on Public Input Session on Haviland Bus Loop
September 30, 2010**

DATE: October 1, 2010

On Thursday, September 30, 2010, we held our third and final public input session with regard to the design for the reconstruction of the Haviland Middle School (HMS) bus loop.

In preparation for our Facilities Steering Forum (FSF) meeting next Wednesday, October 6, I made note of the following comments regarding the design made by members of the community and the related responses from the Project Team members to questions and concerns expressed. I am including those expressed during the Board's Public Participation segment, as well.

Mr. Skip Mootz (during Public Participation):

- ✓ Lives across the street from Haviland, had two children go through Hyde Park schools, and is an active community member associated with the local fire department.
- ✓ Had addressed the Board of Education in spring prior to the vote on the bus loop proposal
- ✓ Was disappointed with the pre-vote design and asked to be included in the work to find alternatives
- ✓ Was never contacted and received no communication from the District regarding the earlier meetings to develop the alternative designs
- ✓ Finds shortcomings in the designs' failure to address access to the school for emergency vehicles:
 - No evacuation window access
 - No emergency vehicle access, particularly to playing fields
- ✓ Sees need for alternative route onto and off Haviland property
- ✓ Would like to see planning for the future in layout of final design

- ✓ Would also like to see some of road drainage problems developed from runoff from Haviland pavement addressed by District's design
- ✓ Hopes to be included in continued planning of final design

Mr. Raymond Nichols (during Public Participation):

- ✓ Would like to be a member of the committee working on the design
- ✓ Is also a member of the local fire department
- ✓ Desperate need to have emergency vehicle access, especially to playing fields in rear of school
- ✓ Student hurt in recent football game, and emergency vehicles could not get to field because access was blocked by cars
- ✓ HMS property needs appropriate signage for parking areas, including playing fields

Mr. Nichols (during the Public Input Session):

- ✓ Design 16 appears to be the best option
- ✓ It does not require a lot of walking for students
- ✓ Question: What about the cars that currently park in the bus loop area? Will this be allowed to continue?
 - George Treadwell: No. Cars would be prohibited from parking in the bus loop, regardless of the final design.
 - Bill Wisbauer: The other enhancement from the public comments on Sept. 15 was the addition of landscaping between the faculty parking and the road to provide a visual block for the neighbors.

Mr. Tim Liebrand:

- ✓ Why can the design not have the busses parking on the opposite side closer to the building? This would prevent children from crossing the loop to get to the busses parked along the west side.
 - Bill Wisbauer (Tetra Tech): There is not sufficient width to align busses side-by-side on the east side of the loop without having to disrupt the septic field in the middle of the island. Disrupting the septic field would escalate costs and involve other agencies [such as the NYS Department of Conservation (DEC)]. An earlier design attempted to align busses on that side, but either septic beneath island would be affected or septic beneath lawn to the west of the old building would be affected.
Also, per another suggestion from the Sept. 15 FSF meeting, Design 16 now includes landscaping (a low hedge) which was added to help block students from crossing the loop.
 - Matt Latvis (in response to Tim's comment that students will still cross): No, they won't, because administrators and bus monitors will not allow them to.
 - Greer: Right now, there is no predictability in the parking line-up of the busses from one day to the next. Predictability will aid the staff in managing the dismissal procedure, and students will get used to where to expect their bus to be parked. This also will cut down on any students attempting to cross the loop.

Donna VanLeuven (noted by Mr. Hieter as District bus driver):

- ✓ There is a problem with Design 16 in that as busses move away, the distance between the rear of one bus and the front of next gets smaller. If a student(s) is running behind a bus, they could get squeezed. Only this afternoon, a student was running to get on her bus as she was getting ready to pull out.
- ✓ Students will need to stay on the sidewalks and in the crosswalks.

Mr. Hieter:

- ✓ With regard to Design 17, can't the road turn left near the beginning of the curve (to go behind the school) and have the road go through the district property to exit onto Route 9G?
 - Bill: There are designated wetlands on the District property to the west of Haviland close to the southern property boundary. North of that, there are steep slopes that might require excavation. Finally, the District would have to negotiate entry onto Route 9G with the NYS Department of Transportation (DOT). DOT might want the District to exit onto Route 9G farther north. There is no room for an exit road at that location.
 - Greer: In addition, building that road would also be more expensive than the budget.
 - Bill: A suggestion from an earlier input meeting was to put a road behind the building and have it exit farther east on Haviland Road. This would help eliminate the blind curve. However, it would also cut through the other area of designated wetlands.
 - Bill: Design 16 is also flexible, as it allows for a future road to provide access behind the school, with or without access to Route 9G. Having the more flexible design would allow for the planning time necessary to work with the DEC and DOT. Finally, a road going behind the school would need an SED variance to cut through the school's existing playing fields, reducing the playground capacity.

Vinnie Arata:

- ✓ He has attended both of the prior meetings, and all of the comments that others have made have already been covered at those meetings.
- ✓ Design 16 is the only way to go.
- ✓ If students insist on attempting to cross the island, then the district should install a low fence or heavy shrubbery.
 - Mr. Watson suggested that the District might want to substitute a stone wall for either fence or shrubbery.

Mr. David Ray:

- ✓ Initially he had been adamantly against the District's proposal because of the placement of the bus loop on the historic front lawn.
- ✓ Truly appreciates all of the work done.
- ✓ The historic lawn provides a frame for the magnificent architecture of the school, and this should not be disturbed.

Mr. Ray Nichols:

- ✓ Parking problems at events like Open House should be helped by the proposal, since it provides more paved area. It would eliminate the difficulties people have with parking on the front lawn, particularly in bad weather.

Mr. Mittermaier:

- ✓ Appreciates the potential for assisting with the parking issue, which needs to be better organized.
- ✓ Difficulty may be presented by people being unsure of how to line up for parking

Ms. Matyas:

- ✓ Volunteers may be able to assist in helping people park

Vinnie Arata:

- ✓ On election night, everyone parks on the lawn even though there is paved parking available in the nearby lot.
- ✓ Hopefully people will be able to use the paved areas.

Mr. Duffy, addressing Mr. Nichols:

- ✓ At FDR high School, there is an emergency access road to the athletic fields. What can you suggest the District do to assist with access for emergency vehicles at Haviland?

Mr. Nichols:

- ✓ The District needs to designate emergency vehicle access where no other vehicles could park.
- ✓ If the District can mark a gateway sufficient for ambulances, that would be helpful.
- ✓ This would have to be monitored to make sure that no one is ignoring the signs.

Anthony Crandall:

- ✓ Facilities & Operations can put stanchions in place and mark a path for ambulance / emergency vehicle access.
- ✓ Attendees at athletic events held at HMS would need to be educated so that they do not block the access.

Bill Wisbauer:

- ✓ With regard to the concerns expressed about drainage issues in neighboring homes, the District will be responsible for handling the storm runoff in self-contained areas on its own property. This includes during and following construction.
- ✓ Understands that the Town of Hyde Park wants to be able to dialogue with the District so that it can coordinate its work on resolving the roadway issues in this area.
- ✓ No additional water will be flowing onto Haviland Road.

Mr. Seagren, to Matt Latvis:

- ✓ District is looking to make this change due to safety issues.
- ✓ Has attended the FSF meetings and is very please with the work, the updated sketches, and is very happy with the efforts to include the community's concerns.
- ✓ Was one of the District's early "nay sayers."
- ✓ Is pleased with either Design 16 or 17.
- ✓ Matt should have a very strong say in the final design, as he is the one primarily responsible for the day-to-day safety of the students who will be moving to and from the bus loop.
- ✓ Matt should tell the Board which design he believes is best suited for him to manage with his staff; he should be outspoken about his opinion.

Matt Latvis:

- ✓ Haviland staff with work with whichever design the Board ultimately chooses.
- ✓ Presently, Design 16 appears to be the optimal layout.

Carole Pickering:

- ✓ All were tremendously happy that Proposition III passed in May
- ✓ Original design displayed to the community alongside the proposition was only (1) of options for reconstructing the loop.
- ✓ Has been thrilled with the work of everyone involved.
- ✓ Has been very happy with the dialogue and the process.
- ✓ This proves what can be accomplished when the District and the community choose to partner with each other.

As I indicated at the close of the September 30th meeting, the next steps in the time line for identifying the final design are:

- ✓ Wednesday, October 6, Facilities Steering Forum: review and recommendation of a final design to the Board of Education
- ✓ October 28, 2010, Board of Education meeting: presentation of FSF's recommendation to the Board
- ✓ November 9, 2010, Board of Education meeting: Board vote on final design

You are welcome to attend this Wednesday's FSF meeting. If you have any questions, please advise.

DRAFT – Goals for 2010-2011 Facilities Steering Forum

- ✓ Define and recommend to the Board of Education a final design and location for the Haviland Middle School bus loop
- ✓ Complete, review and comment on the updated DRIP and CAP
- ✓ Receive and review regular updates on the progress of capital projects under Phase 2A IV and V
- ✓ Revisit prior discussions regarding the development of a Phase 3 bond referendum to include upgrades to science labs, kitchens, and replacement of the cinder track/stadium at FDR.
- ✓ Maintain the district's commitment to be proactive with the construction, renovation and maintenance of sustainable school facilities (from the guidelines, appendix A)
- ✓ Maintain the district's commitment to maximizing state aid, while being mindful of the taxpayers and the economy (from the guidelines, appendix A)
- ✓ Recommendations will be based on comprehensive facilities data, analysis by administrators and supervisors and will include input and feedback from constituents and the FSF (from the guidelines, appendix A)

DRAFT - As discussed at the June 2, 2010, FSF meeting.

Hyde Park Central School District

District Renovation and Improvement Plan (DRIP)

Wayne Kurlander, Assistant Superintendent for Business
Anthony Crandall, Director of Facilities and Operations
UPDATED: September 2010

District Renovation & Improvement Plan

Summary:

This document is a three-year prioritized districtwide plan to improve or upgrade our facilities. It consists **only** of relatively low-cost items that can be reasonably accommodated in the general operating budget. These are short-term projects.

Large capital projects will be found in the **Capital Improvement Plan** segment of the **Master Facilities Plan II**.

F.D. Roosevelt High School

Priority	Request	2009-10	2010-11	2011-12	2012-13
1	Repair chemistry hoods 217, 218, 211	C			
1	Update electrical 124	C			
1	Repair back partition door	C			
2	New sound system		X		
2	Lighting update		X		
2	Vestibule (double doors) in main foyer entrance		X		
3	New baseball / softball fields			X	
	Security booth in parking lot			X	
	Speed bumps			X	
	New auditorium curtain		X		
1 (new)	Band Room 161-instrument storage cabinet and doors		X		
1 (new)	Stage-doors cut in stage front and headers installed to permit storage of 6 choral risers		X		
1 (new)	Auditorium-face lighting for stage and pit needed for all assemblies, BOE mtgs, concerts and plays.		X		

Haviland Middle School

Priority	Request	2009-10	2010-11	2011-12	2012-13
1	Address water leakage C213	C			
1	Fix sink issues in C221	C			
1	Fix sink issues in C223	C			
2	A17b tech lab - install sink		X		
2	Refinish stage floor		C -7/10		
2	Install new basketball backboards. (installation ONLY)		X		
1 (new)	Library Office-replace a/c unit, may involve some work around cement wall.		X		
1 (new)	Painting of auditorium and stage		X		
1 (new)	Auditorium-upgraded lighting for dome and additional lighting for stage and pit in front of stage.		X		
1 (new)	Auditorium-new stage curtains, side curtains, window drapes, etc.		X		
1 (new)	Main Lobby-divider for visitors with access only to main office.		X		

Hyde Park Elementary

Priority	Request	2009-10	2010-11	2011-12	2012-13
1	Replace gym door hardware (SAVE).		C (09-10)		
3	Replace and increase number of chairs for cafetorium.			X	
1,2,3	Replace all blinds.	C - 09-10	C - 09-10	C - 09-10	
	No new requests.				

Netherwood Elementary

Priority	Request	2009-10	2010-11	2011-12	2012-13
3	Install mailboxes for all staff.			C (09-10)	
1 (new)	Install projector in cafeteria		X		

North Park Elementary

Priority	Request	2009-10	2010-11	2011-12	2012-13
2	Connect Mac Lab to server		X		
	No New Requests		X		

Ralph R. Smith Elementary

Priority	Request	2009-10	2010-11	2011-12	2012-13
1	Paint library		C (8/10)		
2	Replace nets over windows in gym		X		
2	Repair/replace gym lights		X		
3	Replace double doors from hall to gym			X	
3	Install gutters over north cafeteria doors and south playground doors.			X	
3	Restore sink in back room of library			X	
3	Refurbish fields around the playground			X	
3	Replace main office door			X	
3	Add shelves for Phys. Ed equipment			X	
1,2,3	Install classroom blinds as needed	C (09-10)	C (09-10)	C (09-10)	
1,2,3	Replace /repair classroom toilets	C (09-10)	C (09-10)	C (09-10)	
1,2,3	Replace damaged ceiling tiles throughout building.	C (09-10)	C (09-10)	C (09-10)	
1 (new)	Main lobby - drywall over the wood paneling		X		

Violet Avenue Elementary

Priority	Request	2009-10	2010-11	2011-12	2012-13
	Repair damage to stonewall, front of building		X		
	No projects identified at this time.				

Technology

Priority	Request	2009-10	2010-11	2011-12	2012-13
1,2,3	District-wide: Evaluate the current scanning and printing options installed.	X	X	X	
1,2,3	Server Closets: Review current server closet configurations and adjust as necessary for adequate space (may require construction, especially at FDR and Haviland where closets are inadequate for current needs).	X	X	X	
1,2,3	District-wide: Review district network wiring and upgrade wiring where necessary so that each classroom has adequate network drops (1 telephone, 1 teacher, 1 printer, 5 student) to support IP-based devices such as telephones, printers, computers, etc.	X	X	X	

Transportation

Priority	Request	2009-10	2010-11	2011-12	2012-13
1	Add an office	X			
	No new requests.				

District Office

Priority	Request	2009-10	2010-11	2011-12	2012-13
1	Install appropriate drainage around building to accommodate	C			
2	Enclose Personnel Office-walls to ceiling/doors		X		
1 (new)	Install video server in D.O. to support video cameras.		X		

FOOD SERVICE

F.D. Roosevelt High School

Priority	Request	2009-10	2010-11	2011-12	2012-13
1	Exit door with window (Kitchen)	C			
1	Repair dumbwaiter	C			
1	New faucets/drains 3-bay sink		C (09-10)		
1	Sand / refinish butcher blocks		C (09-10)		
2	Install door in snack room		X		
2	Lighting in snack room		X		
2	Dedicated phone line for office		X		
1,2,3	Duct/Hood cleaning (<i>ANNUAL TASK - CONSIDER REMOVAL</i>)	X	X	X	
1,2,3	Fire suppression: semi-annual inspections (<i>ANNUAL TASK - CONSIDER REMOVAL</i>)	X	X	X	X

Haviland Middle School

Priority	Request	2009-10	2010-11	2011-12	2012-13
1	Paint kitchen ceiling		C (09-10)		
1	Repair snack windows		C (09-10)		
1	Repair rear exit door	C			
1	South sink: repair drainage	C			
1	North-side entry: door hold open	C			
1	Sand / refinish butcher blocks		C (09-10)		
1,2,3	Fire suppression: semi-annual inspections (<i>ANNUAL TASK - CONSIDER REMOVAL</i>)	X	X	X	X

Hyde Park Elementary

Priority	Request	2009-10	2010-11	2011-12	2012-13
1	Paint kitchen storage area and ceiling		C (09-10)		
1	Strip and seal kitchen floor	C			
1	Sand / refinish butcher blocks		C (09-10)		
2	Replace emergency window in kitchen		C (09-10)		
2	Install dedicated outlet for warming oven/slicer		X		
2	Repair sink drains		X		
1,2,3	Fire suppression: semi-annual inspections (<i>SEMI-ANNUAL TASK - CONSIDER REMOVAL</i>)	X	X	X	X

Netherwood

Priority	Request	2009-10	2010-11	2011-12	2012-13
1	Remove compressor from closet	C			
1	Install 6-way outlet for register	C			
1	Sand / refinish butcher blocks		C (09-10)		
2	Repair kitchen ceramic tile		X		
2	Remove/dispose of dishwasher		X		
1,2,3	Fire suppression: semi-annual inspections (<i>SEMI-ANNUAL TASK - CONSIDER REMOVAL</i>)	X	X	X	X

FOOD SERVICE continued

North Park Elementary

Priority	Request	2009-10	2010-11	2011-12	2012-13
1	Paint kitchen storeroom and ceiling	C			
1	Repair kitchen windows to open		C (09-10)		
1	Install screens		C (09-10)		
1	Sand / refinish butcher blocks		C (09-10)		
1	Remove dishwasher	C			
1	Install 6-way outlet for register	C			
2	Repair storeroom shelves		X		
2	Repair floor tiles in kitchen and serving line		C (09-10)		
1,2,3	Fire suppression: semi-annual inspections (<i>SEMI-ANNUAL TASK - CONSIDER REMOVAL</i>)	X	X	X	X

Ralph R. Smith Elementary

Priority	Request	2009-10	2010-11	2011-12	2012-13
1	Paint kitchen/café back entry and ceilings		C (09-10)		
1	Repair vegetable sink/no hot water	C			
1	Remove/dispose of dishwasher	C			
1	Sand / refinish butcher blocks		C (09-10)		
2	Install screens on kitchen windows		X		
2	Relocate freezer compressor		X		
1	Relocate exhaust fan in window over freezer-refrigerator		X		
1,2,3	Fire suppression: semi-annual inspections (<i>SEMI-ANNUAL TASK - CONSIDER REMOVAL</i>)	X	X	X	X

Violet Avenue Elementary

Priority	Request	2009-10	2010-11	2011-12	2012-13
1	Install 6-way outlet for register	C			
1	Sand / refinish butcher blocks		C (09-10)		
2	Vent storage room		X		
2	Replace exhaust fan		X		
2	Relocate freezer compressor		X		
1,2,3	Fire suppression: semi-annual inspections (<i>SEMI-ANNUAL TASK - CONSIDER REMOVAL</i>)	X	X	X	X